How to Add Printers at your site using

Software Center

+

Applications Catalog

1. Click on the start menu on the bottom left hand side of your desktop and click All programs



Continue below.....

2. Navigate down to the <u>Microsoft System Center 2012 R2</u> folder. Expand the sub directory and click on the <u>software center</u> link.



3. Select the printer you want added to your computer, then click **<u>install</u>** on the bottom right hand corner of the software center. You should have access to the printers within a few minutes.

Applications Catalog

To access the applications catalog, click on the link on the upper right hand corner of the **SOFTWARE CENTER.**

See screenshots below.

Software Center					
<u>A</u> vailable Software	Installation Status Installed Software	Options			
SH <u>O</u> W All	▼ Show optional software	SEARCH P Eind additional applications from the Application Catalog			
	TYPE PUBLISHER				
	No items found.				

Select the software of interest, then click install.

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Applica	Application Catalog My Application Requests							
	w Chow				Searc	ch Application Catalog	ρ	
Category	Publisher Show	NAME	VERSION	PUBLISHER	CATEGORY	REQUIRES APPROV	/AL	
All		Desktop Office Printer - HP LaserJet P3015 HP LaserJet P3015	5 1	SFUSD		No	*	
Applicatio	ns	Desktop Office Printer - Lexmark x466de Lexmark x466de	1	SFUSD		No		
	۵.	Lync 2013	2013	Microsoft	Applications	No		
		Microsoft Visio Pro 2010	2010	Microsoft		No		
		SFUSD Desktop Office Printer - HP LaserJet P3015 1 - HP LaserJet P301 No description available						
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