



How to Access and Navigate Illuminate



Step 1: Sign in to your SFUSD Google account

Go to mail.google.com

Your district Google Account is your SFUSD username followed by @t.sfusd.edu

Example: belnapg@t.sfusd.edu

Enter your district Google email

Click **Next**

Google
Sign in with your Google Account

Enter your email

Next [Need help?](#)

Step 2: Use your district Google Account password to sign in

Your password is the same as your SFUSD password

Click **Sign in**

Google
Sign in with your Google Account

← belnapg@t.sfusd.edu

Password

Sign in [Forgot password?](#)

Step 3: Go to sfusd.illuminateed.com

Click **Sign in with Google**

San Francisco Unified School District
sfusd.illuminateed.com

Username
Password

Next [Forgot your password?](#)

g+ Sign in with Google

Step 4: One time only acceptance allowing Illuminate to use your SFUSD Google account credentials

Click on **Accept**

Illuminate Education would like to:

- Know who you are on Google
- View your email address

By clicking Accept, you allow this app and Google to use your information in accordance with their respective terms of service and privacy policies. You can change this and other Account Permissions at any time.

Accept

Note:

Once logged in, the system automatically launches your Dashboard.

To learn how to use the Dashboard, please see the “How to Navigate the Dashboard.” handout

Click on the **Control Panel** in the upper right corner to view user information, get help, and navigate to other student groups.

1. You will see your username, role, school site, school year, and term under **Login Information**
2. **Edit Account** is where you can sign out
3. Visit the **Help** system for step-by-step lessons and videos
4. **Change Student Set** allows you to navigate to see prior years' students, specific student groups, and other sites (if you have access to them)

The screenshot shows the user dashboard interface. At the top right, the 'Control Panel' dropdown menu is highlighted with a red box and an arrow. Below it, the 'Change Student Set' panel is open, with a red box and arrow pointing to the 'Enrollment/Rostering Date' field. The 'Login Information' section on the left contains several links, with red boxes and arrows pointing to 'Edit Account', 'Help', and 'Lessons & Videos'.

Click on the **Illuminate Module** you wish to access on the **Navigation Bar**

Navigation Bar

The screenshot shows the navigation bar at the top of the page. It includes the 'illuminate education' logo, a search bar with the text 'Search Students, Help, Navigation, etc...', a bell icon, a 'Dashboard' button, and a 'Control Panel' dropdown menu. A red arrow points to the search bar.

Illuminate Modules

Students: Search/find any information relating to your students here – for example, student profiles, search for groups of students, special programs, etc.

Reports: Your list of Prebuilt and Custom reports is housed here along with any other reports you may need or have access to – Student List Reports, F&P, IWA, SRI, CLA, CELDT, CAHSEE, SBAC, CAASPP, etc.

Assessments: Your list of assessments (such as district interim assessments) is housed here, along with everything pertaining to assessments, like answer documents, assessment import tools, etc. This is also where you can create assessments.

Use the **Search Bar** at the top of the page to find students, assist with system navigation, or access help documentation

Search Bar

The screenshot shows the search bar at the top of the page, which is highlighted with a red box and an arrow. It includes the 'illuminate education' logo, the search bar with the text 'Search Students, Help, Navigation, etc...', a bell icon, a 'Dashboard' button, and a 'Control Panel' dropdown menu.